University of California, San Diego
Department of Computer Science and Engineering
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2004 Summer Session I
June 28, 2004

CSE 105 – Theory of Computability

Course Policies

Course Webpage: `http://www.cse.ucsd.edu/classes/su04/cse105/`.
This webpage will be used to make important announcements related to the course. All class members are responsible for reading the information on the webpage, and checking it frequently for updates. Reading assignments, problem sets, problem set solutions, and exam solutions will be posted on the course webpage. This is the *only* way to obtain this material.

Grading Policies and Appeals: Your grade for the course will be based on your performance on the exams and your class participation as follows:

- Test 1: 30%
- Test 2: 30%
- Final examination: 40%
- Participation in the lectures, discussion sections and discussion board will have an impact in the margins.

Grading policies for exams:

Many of the problems on the exams will involve proving statements. You must write clear and correct mathematical arguments. Be neat and precise. Define notation before you use it; distinguish between different types of objects like machines, languages and strings. Your score will depend on the quality of mathematical writing. The staff will be increasingly strict about this issue as the quarter progresses.

To facilitate the students' formulation of solutions for the exams and the staff's evaluation of these, solution templates for various types of problems will be presented in lecture and in the discussion sections, and will be illustrated in detail in the solution sets. You are strongly encouraged to follow these solution templates. Failure to do so may result in the loss of points, but original, creative and correct solutions are welcomed.

Read your answers before turning in an exam. Make sure each answer has a clear flow from beginning to end. If an answer includes lots of different things, you will *not* get credit just because one of them is correct. *Points will be deducted for writing additional incorrect or unclear statements.*

Write top to bottom, left to right on the page. If you scatter information all over, you will lose points. Be as concise as possible.

Graders are not responsible for spending a lot of time to decipher your solutions. If what you write does not make sense to a grader in a reasonable amount of time, you will be penalized. You must write in such a way that what you mean is clear the first time it is read. You are graded on what you write, not on what you think you "meant." So make sure you write what you mean.

Test and final examination scores will be posted at `http://www.gradesource.com`. Statistics and rankings for each exam will be available there. Your own scores will be identified by a secret

4-digit number that will be emailed to you after Test 1 is graded. For each exam, the cutoff points for grades 'D' and 'F' will be posted on the course webpage.

If you are concerned about the score that you receive on a test, make an appointment with the instructor or with a TA to discuss how you can do better on the following exams.

Computation of final grades:

Grading will not be based on a fixed numerical standard, nor will there be a fixed "curve." There is no *a priori* correspondence between letter grades and numerical scores on the exams. There is also no fixed correspondence between letter grades and standard deviations above or below the mean. If all students do well in the absolute, then all students will get a good grade.

Final grades can be obtained through `http://seaborg.ucsd.edu/cgi-bin/studentlink.pl/2/students` as soon as this service makes grades available. Public posting of grades is prohibited by the university, so no grade sheet will be posted for the class. The staff will not respond to requests for grade information. Students must obtain their grades directly through StudentLink.

Graded tests will be returned to students during a discussion section on a date that will be announced in class and on the course webpage after the test takes place. Tests not claimed at that time will be kept by the instructor until the last day of the summer session (July 31, 2004). You can pick your test up at the instructor's office until then. Afterwards, the tests will be discarded.

The final examination will not be returned. If you want to see your final, you must come to the CSE department during final exam return week. The CSE department will announce the times and locations for exam review.

You have the right of appeal for grading on all exams. You have *one week* from the time the exam is returned (in the case of a test) or reviewed (in the case of the final examination) to make an appeal, including addition errors on your score. Check it over carefully when you get it. All appeals must be made in writing and given to the instructor (together with the test itself). If there are any changes to your score or grade, you will be contacted.

If you disagree with your final grade, you may review your final examination as discussed above and you can request (in writing) a final exam re-grade. Barring a change from such a re-grade, final grades will not be modified.

Academic Honesty: Cheating is taken very seriously. Academic dishonesty will *not be tolerated* in this course. The UCSD Policy on Integrity of Scholarship described in the UCSD General Catalog (available on-line at `http://www.ucsd.edu/catalog/AcadRegu.html`) will be enforced. All students enrolled in this course implicitly agree to abide by these policies. A student violating a policy will be reported to the university for administrative action, as prescribed in the UCSD General Catalog, such as probation or expulsion from UCSD, in addition to the academic penalty imposed by the instructor. For this course the academic penalties include receiving a zero (0) for the exam(s) in question and failing (an 'F') the course. If you have any questions about these policies, be sure to discuss them with the instructor.

Class Policies: Attendance to lectures and discussion sections is required in the sense that exams cover the material presented by the staff during all of these class sessions. Students are responsible for material covered during their absences. You are encouraged to identify people in the class who you can contact if you miss a lecture or discussion section.

Students are expected to be attentive in class. In particular, they are expected to participate in the lectures and discussion sections and *not* engage in extraneous activities such as chatting with classmates, reading/writing unrelated material, reading/writing email, browsing the Web, playing games, etc.

Late arrivals disturb the class. Please do your best to arrive on time. If you arrive late, please sit down as quickly and quietly as possible.

Class attendance, class participation and in-class conduct will be taken into account when calculating a student's final grade.

Participation in the discussion board is required in the sense that any material posted by the staff is covered on the exams. Active participation is strongly encouraged. Students may post well-informed questions, answers, comments, and ideas *related to CSE 105 only* on the discussion board. The staff reserves the right to remove postings which are deemed inappropriate for this forum. Participation in the discussions that take place on the web-based message board will be considered when calculating a student's final grade.

Students are responsible for all the material in the reading assignments and problem sets. This material is covered on the exams. Ideally, readings should be completed *before* the corresponding lecture specified on the course webpage, and problem sets should be solved *before* the corresponding solution set is posted. Students are encouraged to collaborate on the problem sets.

Students with special needs: If you need accommodation or services for any documented limitation (physical, psychological, learning, etc.), please contact the Office for Students with Disabilities (`http://orpheus.ucsd.edu/osd`) at 9500 Gilman Drive #0019 or (858) 534-4382 as soon as possible. Reasonable and effective accommodations and services will be provided to students if requests are made in a timely fashion, with appropriate documentation, in accordance with federal, state and university guidelines.