1. The task switcher (including the enhanced Microsoft Power Toys task switcher) cycles through open applications using the key sequence:
   A. <Esc>
   B. <Alt> + Tab
   C. <Shift> + F5
   D. <Ctrl> + T

2. An ellipsis symbol (...) at the end of a menu item usually indicates:
   A. That menu item is currently not available for the object currently selected
   B. Selecting the item will pop up a dialog box asking for more information
   C. There is no shortcut for that operation
   D. There is another (sub)menu with additional options for that menu item

3. To select multiple contiguous/adjacent items, you need to select the first item and then click on the last item while holding down the:
   A. Alt key
   B. Option key
   C. Control key
   D. Shift key

4. What is the shortcut to open a new tab in Internet Explorer 7 or Firefox?
   A. <Shift> + <Tab>
   B. <Ctrl> + <Tab>
   C. <Shift> + t
   D. <Ctrl> + t

5. You want to copy something but the shortcut for the Copy command doesn’t seem to work. The problem could be:
   A. You already have something copied and can’t copy new information
   B. No content was selected for copying
   C. There is no Copy command in this application
   D. The Copy command doesn’t have a shortcut

6. The shortcut for Cut is:
   A. <Ctrl> + C
   B. <Ctrl> + V
   C. <Ctrl> + X
   D. <Ctrl> + Delete

(Over)
7. To restart a PowerPoint slideshow presentation at the last/current slide viewed before temporarily escaping out of the presentation to perform some other operation:
   A. <Ctrl> + <F5>
   B. <Alt> + <F5>
   C. <Shift> + <F5>
   D. <F5>

8. GB is short for:
   A. Googlebytes
   B. Gigabytes
   C. Gigabits
   D. Gazillionbytes

9. Hard disk read access includes all of the following except
   A. seek time
   B. transfer time
   C. latency time
   D. refresh time

Fill in the blanks.

10. ___________ is short for picture element.

11. ___________ is the color model used in monitors. These letters represent the colors

   ___________          ___________          ___________

12. Main memory or RAM is ________________ which means all the information stored there disappears when the power is turned off.

13. The short-cut for Undo is ________________.

14. Microsoft makes Windows updates and security fixes available regularly every

   ________________ of the month.

15. The most useful shortcut I have learned so far (that is not on this quiz) is ...